

Nonstandard Administration Report

School:

AI Code:

Assessment: Advanced Placement (AP)

Administration Date:

AP NAR

The list below includes all the students from your school who will be taking an AP Exam with accommodations. **Print this report as close to exam day as possible and give it to your AP coordinator so they can distribute it to proctors prior to the exam.**

NOTE: The AP NAR only includes accommodations that apply to AP Exams. Keep in mind, it may include accommodations that don't apply to the specific AP Exam the student is taking.

Using the NAR

Prior to exam day, review the NAR to confirm all student information and accommodations are correct.

On the exam day:

- Complete the table below.
- Print and sign the last page.
- Keep this report on file at your school for six months. (Do not return to College Board.)

For each student who tests:

- Write in each student's AP ID.

- Cross out any accommodations that were NOT provided.
- In the “Tested” box, write an “Y” if student tested and an “N” if student did not test.
- For any student approved for extended time, write in the amount of time approved for section I and II. During the exam, the proctor should record the following in the “Used” column:
 - Exact amount of time used per part
 - Total time used for each section
- For any student approved for extra or extended breaks, write in the approved breaks. During the exam, the proctor should record any break times.

Special instructions for specific accommodations:

- **Extended time:** Students approved for extended time in Reading receive extended time for the entire exam. Students approved for extended time only in Math, Writing, Listening and Speaking receive extended time only for specified sections.
- **Reader/Scribe:** Student tests with time and one-half unless approved for more time and must test in a one-to-one setting.

Review the [AP Coordinator’s Manual, Part 2](#) and [AP SSD Guidelines](#) for detailed instructions on how to administer an AP Exam with accommodations. Additional information is also available on College Board’s [website](#).

Last Name	First Name	SSDID	AP ID	Approved Accommodations	Exam Title	Tested	Section I Time Approved	Section I Time Used	Section II Time Approved	Section II Time Used	Extra or Extended Break Time Approved	Extra or Extended Break Time Used

Last Name	First Name	SSDID	AP ID	Approved Accommodations	Exam Title	Tested	Section I Time Approved	Section I Time Used	Section II Time Approved	Section II Time Used	Extra or Extended Break Time Approved	Extra or Extended Break Time Used

Last Name	First Name	SSDID	AP ID	Approved Accommodations	Exam Title	Tested	Section I Time Approved	Section I Time Used	Section II Time Approved	Section II Time Used	Extra or Extended Break Time Approved	Extra or Extended Break Time Used

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Last Name	First Name	SSDID	AP ID	Approved Accommodations	Exam Title	Tested	Section I Time Approved	Section I Time Used	Section II Time Approved	Section II Time Used	Extra or Extended Break Time Approved	Extra or Extended Break Time Used

Proctor Name: _____

Proctor Signature: _____

Date: _____