

AP COMPUTER SCIENCE PRINCIPLES

Personalized Project Reference: Resolving Potential Exam Day Challenges



If you encounter challenges with the Personalized Project Reference (PPR) on exam day, refer to the scenarios below for instruction on how to best handle the situation. The process outlined below is the same, regardless of whether the school is administering a digital or paper test. For all scenarios, you must decide before testing begins whether the student will proceed with testing or be dismissed.

Note: If a student says they want to take the exam without their PPR, tell them that a PPR must have been submitted as final in the AP Digital Portfolio for the written response section of the exam to be scored. If their PPR wasn't submitted as final, their written responses won't count toward their final score. The AP coordinator can confirm submission status in the AP Digital Portfolio.

Scenarios	Student Options	Exam Day Process Based on Student Decision	Next Steps
<p>The student intentionally didn't submit the PPR as final in the AP Digital Portfolio by the submission deadline, and the PPR isn't available.</p>	<p>The student has the option to continue to take the exam without their PPR.</p>	<p>If the student decides to take the scheduled exam without the PPR:</p> <ul style="list-style-type: none"> The proctor must confirm with the student that they never submitted their PPR as final by the deadline and that it was a conscious decision to not submit. The proctor must inform the student that their written response won't count toward their final score. After the exam, the AP coordinator must submit an Incident Report to document the situation. <p>If the student decides not to take the exam:</p> <ul style="list-style-type: none"> Dismiss the student from exam. There will be no late-testing option. 	<p>The student proceeds to take the exam without the PPR.</p>

Scenarios	Student Options	Exam Day Process Based on Student Decision	Next Steps
<p>The student's PPR is illegible because of a simple printing error.</p>	<p>The student has the option to continue to take the exam.</p>	<p>The AP coordinator should reprint the PPR and hand it to the proctor before Section II of the exam begins.</p>	<p>The student proceeds to take the exam as planned.</p>
<p>The student's PPR is illegible because of a problem with the way the file was submitted.</p>	<p>Depending on the school's policy, the student has two options. They can be dismissed from the scheduled exam to fix and resubmit their PPR and take the late-testing exam, or they can proceed to take the exam with the PPR version they have.</p>	<p>If the student decides to take scheduled exam with the PPR version they have, they can proceed.</p> <ul style="list-style-type: none"> ▪ After the exam, the AP coordinator must submit an Incident Report to document this situation. <p>If the student decides to take the late-testing exam instead:</p> <ul style="list-style-type: none"> ▪ Dismiss the student from exam. ▪ Follow the steps in the Next Steps column. 	<p>If the PPR is found to be illegible because of the way it was submitted as final by the student, and the student decides to take the late-testing exam, here's what to do:</p> <ul style="list-style-type: none"> ▪ The AP coordinator requests an extension for the student on the Progress page of the AP Digital Portfolio. ▪ The teacher returns the PPR to the student in the AP Digital Portfolio for them to update. ▪ The student updates the PPR and resubmits it as final in the AP Digital Portfolio prior to the late-testing exam. ▪ The AP coordinator prints an updated PPR prior to the late-testing exam.
<p>The student's PPR is missing because there was a submission error made by the student when the student submitted it as final in the AP Digital Portfolio.</p>	<p>Depending on the school's policy, the student has two options. They can be dismissed from the scheduled exam to resubmit their PPR and take the late-testing exam, or they can proceed with taking the exam without the PPR.</p>	<p>If the student decides to take the exam without the PPR:</p> <ul style="list-style-type: none"> ▪ The proctor must inform the student that their written response won't count toward the final score. ▪ After the exam, the AP coordinator must submit an Incident Report to document the situation. <p>If the student decides to take the late-testing exam instead:</p> <ul style="list-style-type: none"> ▪ Dismiss the student from exam. ▪ Follow the steps in the Next Steps column. 	<p>If the student decides to take the late-testing exam:</p> <ul style="list-style-type: none"> ▪ The AP coordinator requests an extension for the student on the Progress page of the AP Digital Portfolio. ▪ The teacher returns the PPR to the student in the AP Digital Portfolio for them to update. ▪ The student updates the PPR and resubmits it as final in the AP Digital Portfolio prior to the late-testing exam. ▪ The AP coordinator reprints an updated PPR prior to the late-testing exam.

Scenarios	Student Options	Exam Day Process Based on Student Decision	Next Steps
<p>The student states on exam day that their printed PPR isn't their intended final version.</p>	<p>Depending on school's policy, the student has two options. They can be dismissed from the scheduled exam and take the late-testing exam, or they can proceed with taking the exam with the PPR version they have.</p>	<p>If the student decides to take the scheduled exam with the PPR version they have, they can proceed.</p> <ul style="list-style-type: none"> After the exam, the AP coordinator must submit an Incident Report to document the situation. <p>If the student decides they would like to have an opportunity to resubmit their PPR and take the late-testing exam instead:</p> <ul style="list-style-type: none"> Dismiss the student from the exam. Follow the steps in the Next Steps column. 	<p>If the student decides to take the late-testing exam, here's what to do:</p> <ul style="list-style-type: none"> The AP coordinator requests an extension for the student on the Progress page of the AP Digital Portfolio. The teacher returns the PPR to the student in the AP Digital Portfolio for them to update. The student updates the PPR and resubmits it as final in the AP Digital Portfolio prior to the late-testing exam. The AP coordinator reprints an updated PPR prior to the late-testing exam.