

Advanced Placement Program® (AP®) AP Course Audit Homeschool Teacher 2018-19 Courses Calendar



The following table outlines important dates and corresponding responsibilities for the role of Homeschool Teacher.

Dates	Responsibilities
March 1, 2018	Homeschool AP teachers begin submitting materials for new courses to be offered in the 2018-2019 school year.
August 1, 2018	Homeschool AP teachers begin renewing previously authorized courses for the 2018-19 school year. Homeschool AP teachers begin selecting authorized Online/Distance provider courses through their AP Course Audit accounts.
October 1, 2018	Preferred submission deadline for Capstone and CSP course materials in order to access the digital portfolio for these AP courses.
January 31, 2019	Deadline to: Complete the initial submission of course materials for the 2018-19 school year. Renew previously authorized courses for the 2018-19 school year. Add Online and Distance Learning courses being taught during the 2018-19 school year.
February 2019	AP Course Audit accounts will not be accessible throughout the month of February while annual maintenance occurs to prepare for the 2019-20 course renewal and submission process. During this time participants will be unable to log into their accounts, access resources (e.g., lab manuals, secure practice exams), or resubmit syllabi. The AP Course Audit website, the AP Helpline, and the AP Course Ledger will continue to be available without interruption.



Definition of AP Course Audit Terms

AP Course Ledger: The AP Course Ledger serves as an official record of accredited secondary schools that are authorized to use the “AP” trademark on student transcripts, in course catalogs, and on school websites.

NOTE: Homeschool teachers and their courses are NOT listed on the AP Course Ledger.

AP Trademark Compliance: It is the homeschool teacher’s responsibility to ensure that all AP courses listed on student transcripts, in course catalogs, and on the homeschool teacher’s website are authorized and annually renewed through the AP Course Audit. In addition, the “AP” trademark can only be used in association with the official AP course titles. If the College Board determines that a homeschool teacher is applying the “AP” trademark to any course titles or sections of courses taught which are not authorized for the appropriate academic year through the AP Course Audit process, the homeschool teacher may not be allowed to continue using the “AP” trademark for any courses, regardless of whether other courses have been authorized for the homeschool teacher.

Authorized Course: A course with an authorized syllabus is permitted to use the “AP” trademark on student transcripts.

NOTE: An authorized course must be renewed each subsequent year to maintain AP Trademark Compliance.

Renewal: Homeschool teachers are responsible for renewing course authorizations on an annual basis. A course can be renewed only if it is to be taught by the homeschool teacher during the school year currently being audited.

Syllabus: The syllabus is a course-long plan that includes explicit evidence that each AP curricular requirement is addressed in the course.