

2018-19 AP IMPLEMENTATION

Guide for Students and Parents

What you need to know about AP this year.

Introduction

In the 2018-19 school year, your school will be one of 800 around the world to use new classroom resources and exam registration and ordering processes that are coming to the Advanced Placement Program[®].

If you have taken AP[®] before, you'll notice that most aspects of the program are unchanged or are the same as at any other school, including the base exam fee and score reporting timelines. This guide highlights what will be new or different this year. Please read this information carefully, and contact your AP coordinator or AP teacher if you have any questions.

New Resources

You and your AP teacher will get early access to new classroom resources:

- **AP question bank:** Your teacher can use this library of real AP Exam questions to give you additional opportunities to practice throughout the year.
- **Performance results:** You'll be able to track your progress and make sure that you're understanding course content and building the skills that will be assessed on the AP Exam. Use your results to focus your practice plan.

Process Changes

- **System enrollment:** At the start of the school year, you and your teacher will sign in to myap.collegeboard.org and complete a simple digital activation process that will give you access to the new resources.
- **Fall exam ordering:** An important change this year is that you'll need to decide in the **fall** whether you're taking AP Exams in the spring.

- **Fees for late orders or canceled exams:** The base AP Exam fee is the same as it is elsewhere (\$94; \$124 per exam at schools outside the U.S., U.S. territories, and Canada, with the exception of DoDDS schools; \$142 per AP Capstone—Seminar or Research—exam), but other fees will apply if exams are ordered after November 15 or canceled by March 1.

Key Dates

- **First weeks of class:** Teachers or the AP coordinator set up classes in the system and provide a "join" code to students. Students create accounts in the system and use the join code to connect to their AP class and begin using the classroom resources.
- **The AP coordinator submits the exam order by the following deadlines:**
 - ♦ **October 4, 2018:** Priority exam ordering deadline
 - ♦ **November 15, 2018 (11:59 p.m. ET):** Regular exam ordering deadline.
 - ♦ **March 1, 2019 (11:59 p.m. ET):** Deadline for late exam orders or exam cancellations.

Important Steps

1 "JOIN" YOUR AP CLASS

At the start of the school year, AP teachers or the AP coordinator set up class sections in myap.collegeboard.org and invite you to join. By joining a class, you gain access to the free resources and can provide information needed to register for AP Exams.

Joining a class is quick and easy. Your teacher or AP coordinator will let you know when to sign in. For each AP class you're taking, you'll complete this process using the unique join code for each class:

- Your teacher or AP coordinator will give you the “join code” for the class. You’ll get a unique join code for **each** AP class you’re taking.
- You’ll visit myap.collegeboard.org, and sign in with your College Board student account login. If you don’t have a College Board student account, you’ll need to create one using the “Sign up” link on the page.
- You’ll enter the join code your teacher or AP coordinator gave you. After you confirm your enrollment, you’re all set!
- The first time you enroll in a class, you’ll complete registration fields.

2 MAKE AP EXAM DECISIONS IN THE FALL

This year, AP Exams will be ordered in the fall. Schools tell us that when students make exam-taking decisions at the beginning of the school year, they’re more invested in the course, put in more effort, and perform better on the exam.

Follow your AP coordinator’s directions for signing up for AP Exams. If your school, district, or state requires you to take AP Exams, your coordinator may simply order the exam for you.

If your class doesn’t start until the spring or you’ve transferred to a new school after the exam ordering deadline, don’t worry, your coordinator will be able to order your exam and you won’t be charged a late order fee.

Note: Homeschooled and independent study students, and students taking an exam at a school different from their own, also need to make exam decisions in the fall and be included in an exam order by November 15. Contact your AP coordinator for details, or contact us with questions.

3 UNDERSTAND EXAM POLICIES, DATES, AND FEES

The base AP Exam fee and College Board fee reduction remain the same:

2019 AP Exam fee*	<ul style="list-style-type: none"> ▪ \$94 per exam ▪ \$124 per exam at schools outside the U.S., U.S. territories, and Canada (with the exception of DoDDS schools) ▪ \$142 per exam for AP Capstone Exams (AP Seminar or AP Research)
2019 College Board fee reduction for eligible students	\$32 per exam

*The exam fee that schools ask students to pay may be different, depending on state, district, and/or school policies. Contact your AP coordinator with questions about exam fees.

As always, you can change your mind about taking an AP Exam. If you decide not to take an exam, you’ll still be able to access resources in the system.

However, this year additional fees apply to any exams ordered by the AP coordinator after the November 15 deadline or canceled by the AP coordinator by March 1, 11:59 p.m. ET. Students and parents should consider all deadlines and fees as they make exam decisions:

NEW Additional fee for exams ordered between November 16 and March 1, 11:59 p.m. ET	\$40 per exam (in addition to the base exam fee)
NEW Fee for exams canceled by March 1, 11:59 p.m. ET (Note: the full exam fee, minus any applicable College Board fee reductions, will be owed for any exams that remain part of your school’s exam order as of 11:59 p.m. ET on March 1, 2019)	\$40 per exam

For example:

- If you decide to take the exam after the November 15 ordering deadline, and it’s ordered by March 1, you would pay the base exam fee + \$40 late order fee (e.g., \$94 + \$40= \$134).
- If you decide to cancel an exam and your AP coordinator submits the cancellation by March 1, you’d pay \$40 (i.e., you’d be charged the cancellation fee but not the exam fee).
- If you decide after March 1 that you won’t take the exam that was ordered for you, you’d pay the full base exam fee (minus any applicable College Board fee reductions).

4 RECEIVE PERSONALIZED AP ID LABELS

If you’re taking AP Exams, in the spring your school will receive a sheet of registration or “AP ID” labels with your name on it. When you take your exam, you’ll apply these personalized labels to your answer sheet and other exam materials. These labels link your exams to the information you provided in the system at the beginning of the year. By not having to bubble this information on exam day, you’ll have more time to focus on doing your best on the questions!

5 TELL US WHAT YOU THINK

We value your feedback. We’ll send your AP coordinator information about how to participate in brief online surveys.

CONTACT US

If you have questions, please email us at ap2018-students@info.collegeboard.org or call 844-314-3632.