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# AP<sup>®</sup> Higher Education Score Reports Portal and Web Service



AP<sup>®</sup> Higher Education Score Reports—the online portal for viewing and downloading AP score reports\* sent to colleges, universities, and scholarship institutions—has replaced paper delivery of score reports. Accessing and using the portal doesn't require technical expertise, and it delivers AP score reports faster without requiring decryption of files. Institutions can download AP student score reports in bulk in TXT fixed-width, comma-delimited (CSV), and PDF file formats in the new portal.

Additionally, a new web service is now available that replaces the old internet delivery of encrypted files service, for which support will end in spring 2026. For institutions previously enrolled in the legacy service, you'll continue to receive email notifications from the ScoreLink system until that time, but we strongly advise against using files from both systems concurrently to prevent outdated data or missed records.

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**Contact [aphigheredscorereports@collegeboard.org](mailto:aphigheredscorereports@collegeboard.org) immediately if your institution hasn't received their access code and instructions.**

**Add [collegeboard@e.collegeboard.org](mailto:collegeboard@e.collegeboard.org) to your email contacts to ensure you receive updates, and learn more at [collegeboard.org/apcollegereports](https://collegeboard.org/apcollegereports).**

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\* NOTE: You'll continue to receive a small number of paper score reports from students who last tested in the 2017 AP Exam administration or earlier as these students' older scores were archived.

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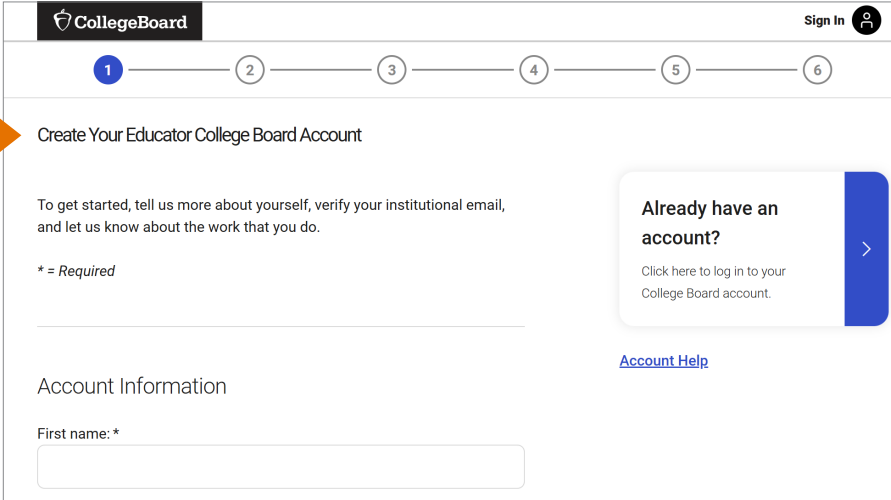
**Access the portal at [aphigheredscores.collegeboard.org](https://aphigheredscores.collegeboard.org).**

To get started, follow the steps below.

## Step 1: Create a College Board Educator Account.

First, create a College Board Educator account if you don't already have one. (You may already have an account if you access PSAT-related assessment and SAT® score reports for your institution.) Go to [account.collegeboard.org/login/signUp](https://account.collegeboard.org/login/signUp), and select **Educator** as the type of account to create. We strongly recommend you use a school-issued email address and not your personal email.

**IMPORTANT:** *If you plan to implement the web service, don't enable multifactor authentication (MFA) as this will cause your scripts to fail.*



CollegeBoard Sign In

1 2 3 4 5 6

Create Your Educator College Board Account

To get started, tell us more about yourself, verify your institutional email, and let us know about the work that you do.

\* = Required

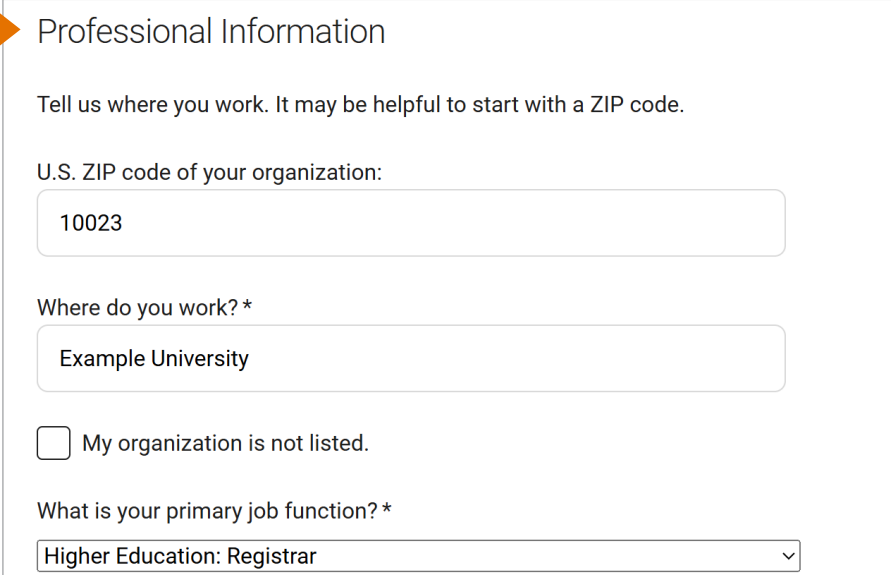
Account Information

First name: \*

Already have an account?  
Click here to log in to your College Board account.

[Account Help](#)

Complete all required fields. Make sure your **Professional Information** is entered correctly, including your organization and primary job function.



Professional Information

Tell us where you work. It may be helpful to start with a ZIP code.

U.S. ZIP code of your organization:

10023

Where do you work? \*

Example University

☐ My organization is not listed.

What is your primary job function? \*

Higher Education: Registrar

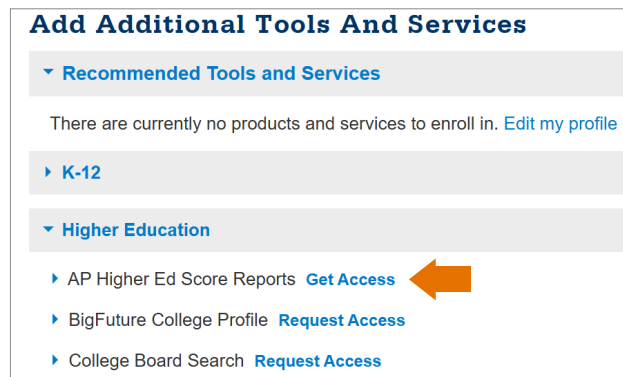
## Step 2: Add Access for AP Higher Education Score Reports to Your Account.

Once you've created your College Board account, you can add access for the AP Higher Education Score Reports portal and web service to your account using an access code.

- If you're the primary point of contact for your institution, you'll have received an access code via email. This access code can be distributed to other staff at your organization who need access to AP score reports.
- If you're not the primary point of contact for your institution, reach out to that individual to obtain the access code. This may typically be someone within the registrar or admissions office of your institution.

### Once you have the access code, follow these next steps:

1. Sign in to your College Board account.
2. Navigate to **My Dashboard** to view available College Board tools and services.
3. Scroll toward the bottom of the page. Expand the heading **Higher Education**.
4. Click on **Get Access** next to the **AP Higher Ed Score Reports** option.



**Add Additional Tools And Services**

▼ Recommended Tools and Services

There are currently no products and services to enroll in. [Edit my profile](#)

▶ K-12

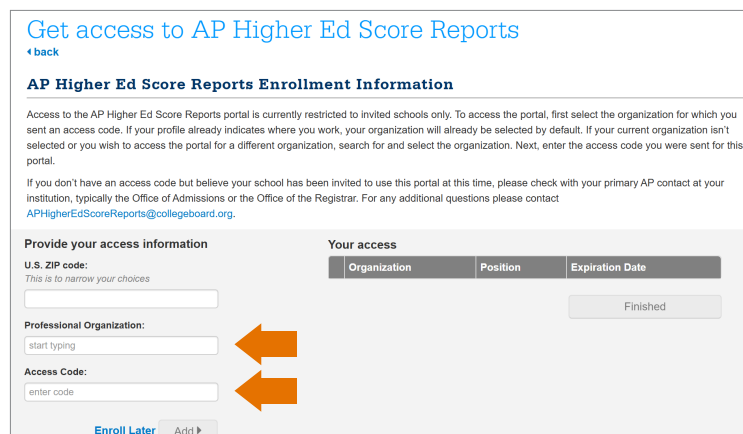
▼ Higher Education

- ▶ AP Higher Ed Score Reports [Get Access](#)
- ▶ BigFuture College Profile [Request Access](#)
- ▶ College Board Search [Request Access](#)

5. On the following page, search for and select your **Professional Organization**.
6. Enter the access code you were provided. Click on **Add**.

**TIP:** Use the exact institution name as shown in your access code email when searching for your professional organization. The code will only work for this specific institution, even if others have similar names.

**TIP:** Use the zip code search to help narrow down results.



Get access to AP Higher Ed Score Reports

[back](#)

**AP Higher Ed Score Reports Enrollment Information**

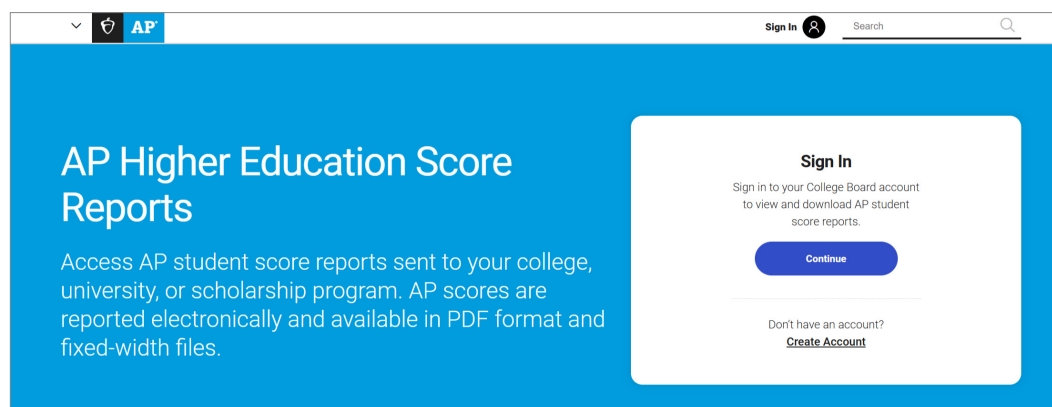
Access to the AP Higher Ed Score Reports portal is currently restricted to invited schools only. To access the portal, first select the organization for which you sent an access code. If your profile already indicates where you work, your organization will already be selected by default. If your current organization isn't selected or you wish to access the portal for a different organization, search for and select the organization. Next, enter the access code you were sent for this portal.

If you don't have an access code but believe your school has been invited to use this portal at this time, please check with your primary AP contact at your institution, typically the Office of Admissions or the Office of the Registrar. For any additional questions please contact [APHigherEdScoreReports@collegeboard.org](mailto:APHigherEdScoreReports@collegeboard.org).

Provide your access information	Your access						
<p><b>U.S. ZIP code:</b> <small>This is to narrow your choices</small></p> <input type="text"/>	<table><thead><tr><th>Organization</th><th>Position</th><th>Expiration Date</th></tr></thead><tbody><tr><td colspan="3"><input type="text"/></td></tr></tbody></table>	Organization	Position	Expiration Date	<input type="text"/>		
Organization	Position	Expiration Date					
<input type="text"/>							
<p><b>Professional Organization:</b> <small>start typing</small></p> <input type="text"/>							
<p><b>Access Code:</b> <small>enter code</small></p> <input type="text"/>							
<p><a href="#">Enroll Later</a> <a href="#">Add</a></p>	<p><input type="button" value="Finished"/></p>						

## Step 3: Accept Site Terms of Use, and Activate Email Notifications for Your Account.

Navigate to the portal at [aphigheredscores.collegeboard.org](https://aphigheredscores.collegeboard.org). If you've just added your access code, you must log out and log back in again for the change to take effect and for you to be able to access the portal.



**NOTE:** This is **not** the same portal where PSAT-related assessment and SAT score reports are located.

**REQUIRED STEP FOR BOTH THE PORTAL AND WEBSERVICE ACCESS:** Accept the site terms of use, and navigate to the user dashboard. This will activate the daily email notifications about new score reports to the email address on your account. This action will also authorize your account to be able to use the web service to automate file downloads.

### If your institution is implementing the web service, please ensure all the following account requirements are met:

- **Multifactor authentication (MFA) is disabled.** MFA isn't an available option for professional accounts used to call the web service. Calls to the web service will fail if it's enabled.
  1. Log in to your College Board account at <https://collegeboard.org>.
  2. Navigate to your Account Settings.
  3. On your professional dashboard, click your name.
  4. Select **View/Edit My Profile**.
  5. Scroll down to the Multifactor Authentication (MFA) section.
  6. If MFA is set to Active, click **Edit**.
  7. Select the **Inactive** option.
  8. Click **Submit Changes**.
- **The site terms of use must be accepted in the portal under this account.**
- **The account password is confirmed as current.** Passwords must be updated periodically for all educator accounts. If your password has expired, calls to the web service will fail. To avoid disruptions, log in regularly to your account to check your password expiration date. Update your code whenever the password is changed. We also recommend you implement error handling in your code to alert you when login or authentication errors occur during web service calls.

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## AP Higher Education Score Reports Portal Features

AP score reports can be downloaded on-demand in three different formats via the portal, and two formats via web API.

- **A TXT fixed-width file**—The format is the same as what’s currently provided via the encrypted electronic files, but there’s no need to decrypt files sourced from the new portal. See the [layout specification here](#). Ideal for downloading score reports in bulk to upload to your own student information system (SIS). This option is also available via the [automated web service](#).
- **A comma-delimited (CSV) file**—Similar to the TXT file, this format is ideal for downloading score reports in bulk. See the [layout specification here](#). This option is also available via the [automated web service](#).
- **In PDF format**—Look up individual students. Select 1 or more AP student score reports to be downloaded in a reader-friendly PDF format.

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**TIP:** Have your IT staff check that your institution doesn’t have a firewall or network rules blocking **WebSocket connections** from the portal.

**TIP:** Make sure **pop-up blockers** are disabled on your browser for the site.

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AP score reports are updated throughout the day, as students request them.

- **Faster Delivery**—Compared to the delivery timelines of the older services, score reports will be available to your institution much faster in the new portal, within 24 hours or less of when the student placed the order.
- **On-Demand Reports**—Institutions can pull reports on-demand at any time.
- **Historical Score Reports**—The portal will retain your institution’s score reports dating back to 2 Julys ago.

One account can support multiple campuses.

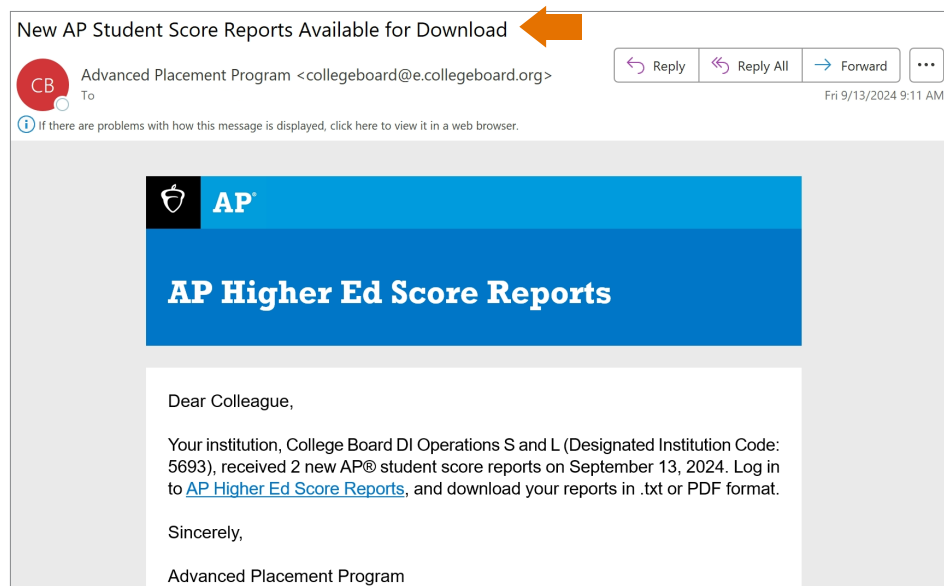
- If your institution has multiple campuses set up with separate college codes, you may be granted access to each campus’s data on the same account.
- Up to 20 institutions may be added to an individual user account.

## Daily email notifications and on-screen messages alert users about new score reports.

- **Daily Email Notifications**—All users get daily notifications when new score reports are made available to their institution in the last 24 hours.

**TIP:** Add [collegeboard@e.collegeboard.org](mailto:collegeboard@e.collegeboard.org) to your email address book, and reach out to your IT staff to add the domain **e.collegeboard.org** on their approved senders list to ensure receipt of these emails.

**TIP:** If managing multiple campuses, activate email notifications by navigating to the dashboard for each individual campus. Use the dropdown in the upper right corner to switch between campuses.




- **Download Tracking Is User- and Format-Specific**—On-screen messages about new score reports in the portal are based on the user's individual download activity and not on that of other users at the institution.

A screenshot of the AP Higher Education Score Reports Portal interface. At the top, there are tabs for "Bulk Reports (TXT)" and "Individual Reports (PDF)". The "Individual Reports (PDF)" tab is selected. Below the tabs, there is a heading "Individual Student Reports (PDF)" with a person icon. The text states: "You can download the score report for an individual student or a set of students, up to a max of 100 per download, in PDF format. First, locate the reports you are interested in downloading by selecting an option below." Under "PDF Report Download Options\*", there are three radio button options: "New Student Reports: 3 new score report(s)" (selected, with an orange arrow pointing to it), "All Student Reports: View students who had scores reported to your institution since June 28, 2024", and "Custom Date Range: Find students who sent score reports in a specific date range anywhere between June 28, 2023 and today." Below these options are input fields for "Start Date" and "End Date". At the bottom, there is a section for "Individual Student Search Criteria" with a text input field and three radio button options: "Last Name", "Date of Birth" (with a calendar icon), and "Email Address". A "Continue" button is at the bottom right.

## Users can customize what range of data to include in their downloads.

- First-time users may download a TXT or CSV formatted “**Full File**” of all score reports sent since the most recent July. Downloading the “**Full File**” activates your “**Incremental File**” option.
- Subsequent downloads will offer an “**Incremental File**” option containing only new score reports sent since your last full or incremental TXT or CSV download.
- You can also define a custom data range to download score reports sent within the chosen dates. This will not affect what’s included in your incremental or full file.
- Users can retrieve historical score reports dating back to 2 Julys ago.


**TIP:** Review the [TXT and CSV layout specification](#) resources linked on the Bulk Score Reports tab with your IT/operations staff or student information system vendor to ensure they’re able to interpret the files.

 **New score reports are available!**

90 new score report(s) since your last incremental or full file TXT / CSV download on April 8, 2025. Download the incremental file to pull down just the new score reports.

Bulk Reports (TXT / CSV)

Individual Reports (PDF)

 **Bulk Score Reports (TXT or CSV File)**

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To download a bulk TXT or CSV file containing all AP score reports sent to your institution within a given date range, please select one of the options below.

File Format\*

\*Required

☒ **TXT:** Non delimited, fixed width txt file; View the [TXT layout specifications](#) or download a [TXT sample file](#).

☐ **CSV:** Comma-separated value file; View the CSV [layout specification](#).

Bulk Report Download Options\*

\*Required

☒ **Incremental File:** 90 new score report(s) since your last incremental or full file TXT / CSV download on April 8, 2025

☐ **Full File:** All score reports sent to your institution since July 1, 2025

☐ **Custom Date Range:** All score reports sent to your institution in a specific date range anywhere between July 1, 2024 and today

## Users can search for an individual student or a specific set of students in PDF format.

- Look up individual students by last name, date of birth, or email address in the PDF tab. Further refine your search results by first name or AP ID.
- Student score reports downloaded in PDF format will still be included in your bulk TXT/CSV files.
- Each PDF download has a maximum of 100 students. To download more than 100 students at a time, batch them into multiple downloads.
- After you first log in, you can easily identify new student score reports released to your institution that you haven't downloaded in PDF format yet.
- If additional updates have been made to a student's record since the last time you downloaded their report, you'll see they'll be marked as **"New."**

**Individual Student Search Criteria:** Enter search criteria into one field below to find a specific student.

Last Name: Testcase-Thirtyone OR Date of Birth: OR Email Address: Clear Continue

### Individual Student Reports (PDF) - Search Results

Select up to 100 students per download. To download more than 100 reports, batch them in multiple downloads.

To refine search results, sort by columns and filter by download status:

- **New:** Student score reports released to your institution after your first login to the system.
- **Not Downloaded:** Student score reports released to your institution prior to your first login that you have not yet downloaded in PDF format.
- **Previously Downloaded:** Student score reports you previously downloaded in PDF format, with the date of the download indicated.

Use the search field to find specific students. The "Date Scores Released to Your Institution" column shows the latest update date for a student. If additional updates have been made to a student's record since the last time you downloaded their report, they will be marked as "New."

Search by Last Name or First Name or AP ID Download

Showing 1 of 1 results Select up to 100 students Clear All 1 of 100 maximum selections

Select All	Last Name	First Name	Middle Initial	Date of Birth	AP ID	Date Scores Released to Your Institution	Date Scores Last Downloaded by You as PDF
<input checked="" type="checkbox"/>	Testcase-Thirtyone	Collegeboard		04/05/2006	UZW0Y52X	01/15/2025	03/04/2025

## A single institution can have multiple users.

- **Downloads are tracked per user account, not by institution**—Download behavior is tracked for each individual user, not at the institution level. For example: You sign in today and download 2 score reports. Another 5 score reports come in the next day, and your colleague signs in to their separate account and downloads those new 5 reports. When you sign back in to your account the next day, you still see those 5 new reports as **"new"** for you, even though your colleague downloaded them already on their account.
- **PDF downloads are tracked separately from bulk TXT/CSV downloads**—Your incremental file will always have everything in it since the last time you downloaded an incremental or full TXT/CSV file. Anything you download in PDF format in between TXT/CSV downloads will have no impact on the dataset in your TXT/CSV files. This way you don't have to worry about missing any records if you're relying on bulk TXT/CSV files as your primary method of processing data and using PDF for ad hoc, individual student lookups.

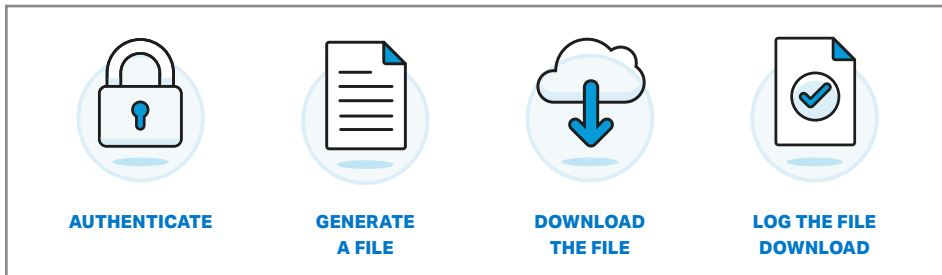


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## Implementing the AP Higher Education Score Reports Web Service

To download AP score report data files automatically, you can call **our RESTful web service**. If you choose this option for downloading TXT/CSV data files, please ensure all the account requirements are met. Otherwise, call attempts to the automated web service will fail.

The AP Scores web service download process has 4 core steps:



1. **Authenticate:** Provide your login credentials (i.e., email and password) for your College Board educator account to receive an authorization token to be used in the remaining API calls.

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**IMPORTANT:** Prior to using an account for web service downloads, you must log in to **AP Higher Education Score Reports** and accept the site terms of use.

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2. **Generate a file:** Request a file generated for the appropriate institution (i.e., DI code). Files are available in both TXT and CSV formats.
  - Request a download type of “**new**” to retrieve all scores sent to the DI code since a download was last performed by this user account.
  - Request a download type of “**full**” to receive all scores sent to the DI code since the start of the current reporting year, which usually starts on the most recent July 1.
3. **Download the file:** Receive the download URL from the previous API call, and make a GET request to download the file.
4. **Log the file download:** Once you’ve successfully downloaded the file, make this API call to log the successful download in our system so we can correctly report new scores to you in the future.

## Web Service API References and Code Samples

- The API implementation details can be [found here](#).
- Code samples are [also available](#) for Java, JavaScript, and Curl to help get you started.

## How to Trigger Your IT System

There are two recommended ways to trigger your IT system to call the web service:

- **Option 1: Use Email Notification as Trigger:** Emails are sent to the email address registered with your user account whenever new scores are sent to your institution.

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**IMPORTANT:** You must log in with the user account to AP Higher Education Score Reports to activate email notifications.

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- **Option 2: Scheduled Downloads:** While new score reports can be made available to your institution at any time of day, you can schedule a designated time for file generation and download. You can set the schedule to daily, every other day, weekly, biweekly, or monthly based on the volume of score reports your institution receives and how often you need to process the data.

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## Additional Support and Resources

- Questions? Contact: [APHigherEdScoreReports@collegeboard.org](mailto:APHigherEdScoreReports@collegeboard.org)
- Learn more: [collegeboard.org/apcollegereports](https://collegeboard.org/apcollegereports)