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# Administering AP<sup>®</sup> World Language Exams with Extended Time

**FRENCH, GERMAN, ITALIAN, AND SPANISH LANGUAGE AND CULTURE**

- Time and one-half (+50%)
- Double time (+100%)

# Section I, Part A: Reading

A minimum of 40 minutes standard time **must** be used for this part.

*This part **doesn't** have a master CD.*

## Time and one-half (+50%)

- After the required 40 minutes of standard time, provide up to **20 minutes** of extended time.
- Total time: up to 1 hour

## Double time (+100%)

- After the required 40 minutes of standard time, provide up to **40 minutes** of extended time.
- Total time: up to 1 hour 20 minutes

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### Guidance for Exam Parts with Master CDs:

- Use this resource in addition to the proctor script in the *AP Exam Instructions*.
- If multiple students with extended time are testing in the same room, students cannot move on to the next part until all students have completed the current part.
- **NEW** Refer to the Master Track List (for standard test timing) that begins on page 6 of this guide for the duration and content of each track, including silent tracks.
- If a student is approved for extended time for speaking (Section II, Part B), the extended time should be used for preparing responses, not for creating responses that are longer than requested.
- Ensure you have a CD player that displays the track number.
- Note the amount of extended time used next to each part or task.
- If possible, have two proctors in the room; one to control the CD player and one to monitor the student(s).
- Do not press STOP until the end of the CD.
- PAUSE to apply extended time only at the tracks indicated for each CD in this document.

# Section I, Part B: Listening

A minimum of approximately 55 minutes standard time **must** be used for this part.






## Time and one-half (+50%)

- Total time: Approximately 1 hour and 23 minutes

## Double time (+100%)

- Total time: Approximately 1 hour and 50 minutes

## Master Listening CD

Action/Track Number	Time and one-half (+50%)	Double time (+100%)
<b>PLAY</b> Tracks 1–11.	_____	_____
 <b>PAUSE</b> at the start of Track 12.	Apply up to <b>9 minutes</b> of extended time.	Apply up to <b>17 minutes</b> of extended time.
<b>RESUME</b> the CD.	_____	_____
 <b>PAUSE</b> at the start of Track 20.	Apply up to <b>6 minutes</b> of extended time.	Apply up to <b>12 minutes</b> of extended time.
<b>RESUME</b> the CD.	_____	_____
 <b>PAUSE</b> at the start of Track 26.	Apply up to <b>4 minutes</b> of extended time.	Apply up to <b>8 minutes</b> of extended time.
<b>RESUME</b> the CD.	_____	_____
 <b>PAUSE</b> at the start of Track 32.	Apply up to <b>4 minutes</b> of extended time.	Apply up to <b>8 minutes</b> of extended time.
<b>RESUME</b> the CD.	_____	_____
 <b>PAUSE</b> at the start of Track 41.	Apply up to <b>5 minutes</b> of extended time.	Apply up to <b>10 minutes</b> of extended time.
<b>RESUME</b> the CD. Part B is finished at the end of Track 42.	_____	_____

## Section II, Part A: Writing

A minimum of approximately 1 hour and 10 minutes standard time **must** be used for this part.

### Time and one-half (+50%)

- Total time for the part: Approximately 1 hour and 45 minutes

### Double time (+100%)

- Total time for the part: Approximately 2 hours and 20 minutes

## Task 1 (Email Reply)

*This task **doesn't** have a master CD.*

### Time and one-half (+50%)


- After the required 15 minutes of standard time, provide up to **8 minutes** of extended time.

### Double time (+100%)

- After the required 15 minutes of standard time, provide up to **15 minutes** of extended time.

## Task 2 (Argumentative Essay) *Master Writing CD*

At the end of the last track (Track 3), give the student their approved extended time to complete their essay. Tell the student to continue working even when they hear “End of Recording.”

Action/Track Number	Time and one-half (+50%)	Double time (+100%)
<b>PLAY</b> Tracks 1–3.	_____	_____
 At the very end of Track 3, <b>STOP</b> the CD.	Apply up to <b>27 minutes</b> of extended time.	Apply up to <b>55 minutes</b> of extended time.

# Section II, Part B: Speaking

A minimum of approximately 18 minutes standard time **must** be used for this part.

## Time and one-half (+50%)

- Total time for the part: Approximately 27 minutes

## Double time (+100%)

- Total time for the part: Approximately 36 minutes

The steps below provide extended time for students to **prepare** their responses, not to give longer responses than indicated by the master Speaking CD.

**Important:** Students will hear narrated instructions to pause their recording devices at the end of Track 9 and during Track 11. Proctors do not do anything with the CD at these points.

## Task 3 (Conversation) Master Speaking CD

TRACKS 1-9

Action/Track Number	Time and one-half (+50%)	Double time (+100%)
<b>PLAY</b> Tracks 1–2.	_____	_____
(II) Play Track 3. <b>PAUSE</b> the CD 30 seconds into Track 3.	Apply up to 4 minutes of extended time.	Apply up to 8 minutes of extended time.
<b>RESUME</b> Track 3. The narrator will resume speaking within 30 seconds. Keep playing the CD without pausing until Track 11 (see below).	_____	_____

## Task 4 (Cultural Comparison) Master Speaking CD

TRACKS 10-12

Action/Track Number	Time and one-half (+50%)	Double time (+100%)
(II) <b>PAUSE</b> the CD 4 minutes into Track 11.	Apply up to 5 minutes of extended time.	Apply up to 10 minutes of extended time.
<b>RESUME</b> Track 11. Part B is finished at the end of Track 12.	_____	_____

# Master CD Track List

## Master Listening CD: Tracks for the Listening Part of AP French, German, Italian, and Spanish Language and Culture Exams

Track Number/Title	Duration (Min:Sec)*	Track Content
<b>Track 1:</b> Directions: Part B	(01:15)	Instructions with timed silence for reading
<b>Track 2:</b> Selection 1	(13:08)	Instructions and prompts with timed silence for reading and responding to questions
<b>Tracks 3–12:</b> Questions 31–40	(00:15 each)	Timed silence for responding to questions
<b>Track 13:</b> Selection 2	(08:05)	Instructions and prompts with timed silence for reading and responding to questions
<b>Tracks 14–20:</b> Questions 41–47	(00:15 each)	Timed silence for responding to questions
<b>Track 21:</b> Selection 3	(08:10)	Instructions and prompts with timed silence for reading and responding to questions
<b>Tracks 22–26:</b> Questions 48–52	(00:15 each)	Timed silence for responding to questions
<b>Track 27:</b> Selection 4	(06:35)	Instructions and prompts with timed silence for reading and responding to questions
<b>Tracks 28–32:</b> Questions 53–57	(00:15 each)	Timed silence for responding to questions
<b>Track 33:</b> Selection 5	(07:35)	Instructions and prompts with timed silence for reading and responding to questions
<b>Tracks 34–41:</b> Questions 58–65	(00:15 each)	Timed silence for responding to questions
<b>Track 42:</b> Directions: End of Part B	(00:05)	Brief instructions

\*Timing is for standard testing and will vary between test forms and subjects.

**Master Writing CD: Tracks for the Argumentative Essay Task of AP French, German, Italian, and Spanish Language and Culture Exams**

Track Number/Title	Duration (Min:Sec)*	Track Content
<b>Track 1:</b> Directions: Task 2	(01:15)	Instructions with timed silence for reading
<b>Track 2:</b> Task 2	(52:42)	Instructions and prompts with timed silence for reading and responding to questions
<b>Track 3:</b> Directions: End of Part A	(00:05)	Brief instructions

\*Timing is for standard testing and will vary between test forms and subjects.

**Master Speaking CD: Tracks for the Speaking Part of AP French, German, Italian, and Spanish Language and Culture Exams**

Track Number/Title	Duration (Min:Sec)*	Track Content
<b>Track 1:</b> Directions: Part B	(01:35)	Instructions with timed silence for reading
<b>Track 2:</b> Directions: Task 3	(01:15)	Instructions with timed silence for reading
<b>Track 3:</b> Task 3	(01:25)	Instructions with timed silence for reading
<b>Track 4:</b> Task 3a	(00:32)	Prompt; tone; timed silence for audio response; tone
<b>Track 5:</b> Task 3b	(00:30)	Prompt; tone; timed silence for audio response; tone
<b>Track 6:</b> Task 3c	(00:30)	Prompt; tone; timed silence for audio response; tone
<b>Track 7:</b> Task 3d	(00:34)	Prompt; tone; timed silence for audio response; tone
<b>Track 8:</b> Task 3e	(00:30)	Prompt; tone; timed silence for audio response; tone
<b>Track 9:</b> Directions: End of Task 3	(00:23)	Brief instructions
<b>Track 10:</b> Directions: Task 4	(01:14)	Instructions with timed silence for reading
<b>Track 11:</b> Task 4	(06:40)	Instructions with timed silence for presentation preparation; tone; timed silence for audio response; tone
<b>Track 12:</b> Directions: End of Part B	(01:02)	Brief instructions

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