

# AP Course Audit Syllabus Self-Evaluation Checklist

## Preliminary Resource Review for revised AP Courses (e.g. Biology, Latin, World History)

- I have reviewed the Curriculum Framework and identified ways to reflect the intended reduction in breadth in the course in my syllabus.
- I have reviewed the AP lab manual as applicable; for ideas to implement student-directed laboratory experiences in my course.
- I have reviewed the Course Planning and Pacing Guides for models and approaches for planning and pacing my curriculum.
- I have reviewed the AP Textbook Correlations resource as applicable; to ensure that I understand the textbook content available to select appropriate illustrative examples identified in the Curriculum Framework.

## Syllabus Preparation Resource Review

- I have read the most recent AP Course and Exam Description.
- I have reviewed the Curricular and Resource Requirements.
- I have reviewed the Syllabus Development Guide and have checked my syllabus against the guide to ensure that I have the appropriate level of evidence to obtain course authorization.
- I have reviewed the four Annotated Sample Syllabi.
- I have reviewed the Example Textbook list, if applicable.

## Biology, Chemistry, Environmental Science, and Physics Laboratory Experience

- I have included a list with the names of the laboratory and/or field work investigations along with the total amount of required time students must spend devoted to lab experiences.
- (Biology) I have included a minimum of two student-directed inquiry-based labs in each of the four big ideas and identified the science practices addressed within each lab.

## Organization

- My syllabus represents my course-long plan, structured according to an organizing principle of my choice (e.g. unit, month, week, etc.) and includes:
  - What will be taught in the course (include all that apply): topics, themes, conceptual approaches, and/or skills.
  - Where appropriate or necessary, you have described assignments, assessments, or class activities (e.g. required readings, essays, projects, exams, quizzes, activities, and/or problem sets) to provide evidence of a particular curricular requirement.

## Instructional Materials

- For courses that use a textbook, you have included complete bibliographic citation (author, title, publisher, year, and edition) for the primary textbook used.
- As applicable to my course, and to best demonstrate how my course meets the curricular requirements, you have included a list or brief description of the types and quantity of instructional materials you use beyond the textbook (e.g., primary sources, newspapers, journals, audiovisual materials, software, model of graphing calculator, etc.).
- For courses that use a teacher-created packet or several individual texts in place of a textbook, you have included a list or brief description of these items.

## Identification

- To ensure my anonymity when my syllabus is reviewed, neither my name nor my school's name appears on the syllabus (my syllabus will be automatically linked to my Course Audit form upon submission).